

# **HISTORIC DISTRICT COMMISSION**

## **Meeting Minutes**

**February 11, 2008**

### **CALL TO ORDER:**

Kathleen Eriksen called the meeting to order at 4:00 p.m.

### **ROLL CALL:**

**Members Present:** Kathleen Eriksen                      Glen Harris  
Jan Hatch    Kurt Thornton  
Heather Lane-Fowler                      Laurie Sullivan  
Commissioner Susan Baldwin

**Staff Present:** Glenn Perian, Senior Planner, Planning & Community Development  
Kim Tuck, Chief Building Official, Inspections  
Leona Parrish, Administrative Assistant, Planning

### **ADDITIONS / DELETIONS TO AGENDA:**

### **APPROVAL OF PREVIOUS MINUTES:**

Motion was made by Mr. Kurt Thornton to approve the minutes from January 14, 2008 meeting;  
Seconded by Ms. Jan Hatch, all in favor minutes approved as presented.

**CORRESPONDENCE:** Handed out a new listing of Historic District Commission membership contact information.

**OLD BUSINESS: 162 Oaklawn Avenue:** Mr. Enedino Hernandez came in to the Planning office on Feb. 8, 2008, stated he would be attending the March 10, 2008 Historic District Commission meeting to provide a cost estimate for the repair work on front porch, and to request approval.

### **NEW BUSINESS:**

#### **200 W. VanBuren Street**

Ms. Michele McGann, Valley City Sign, was present on behalf of Davenport University. Stated Davenport University are wanting a sign replacement; the new sign would be a low profile sign that is black with white lettering and would include their logo, and would be lighted from within. Noted this new sign is Davenport's standard signage and is used at all their University locations.

**MOTION: MADE BY KURT THORNTON TO APPROVE THE NEW SIGN AS SUBMITTED FOR PROPERTY LOCATED AT 200 W. VANBUREN STREET, AS IT MEETS THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION AND GUIDELINES FOR REHABILITATING HISTORIC BUILDINGS, STANDARD NUMBERS 2, 3, 9, & 10; SUPPORTED BY HEATHER LANE-FOWLER.**

**ALL IN FAVOR, NONE OPPOSED MOTION PASSED TO APPROVE.**

**PUBLIC COMMENTS:** None

**COMMENTS FROM COMMISSION MEMBERS AND STAFF:**

Mr. Kurt Thornton discussed setting up a meeting with the City Commission approved Committee (Jan Hatch, Doug Sofia and himself) regarding 80 Woodland becoming a Historic District. Mr. Glenn Perian suggested if they wished, they could contact Ms. Kelly Moody to help with the gathering information, as she possibly might already have a lot of the information they might be seeking, and could be very helpful.

Mr. Kurt Thornton and Ms. Jan Hatch agreed to meet on February 19, 2008 at 7:00 pm (location to be determined).

It was noted that if 80 Woodland was approved to be a Historic District, they would need approval for any work they wished to have done for that property.

Mr. Kurt Thornton asked about the information they received regarding the request from Battle Creek Academy, 480 Parkway Drive for a street renaming for Campus Drive to be renamed Alcock Drive.

Mr. Glenn Perian noted that pursuant to Ordinance 02-01, that when a request for a street name change be received that all persons be notified; so that they may provide to the City Planning department any input or concerns there might be regarding the change in the street name.

Commissioner Susan Baldwin stated that a street name affects many areas such as; Police, Fire, Waste Management, etc. Noted that she tends to not approve, because of the confusion it may cause after the street has been renamed.

Mr. Glen Perian stated that receiving this letter is the beginning of the process and in this case it was an agreement with the Battle Creek Academy that in receiving their gift, they in turn would rename Campus Drive to Alcock Drive.

Mr. Kurt Thornton made note of when the United Way wanted a street renamed after them it was approved, and they now are not located on that street any longer.

Commissioner Baldwin stated it had been done in the past that they could keep the street name the same, with an addition added to that street name.

**ADJOURNMENT:**

Meeting was adjourned at 4:34 p.m., all in favor none opposed.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department

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